

BOARD MEETING
BALTIMORE CITY BOARD OF ELECTIONS
AUGUST 15, 2019

The meeting of the Baltimore City Board of Elections was held at the Election Board Office, 417 E. Fayette Street, Room 129.

IN ATTENDANCE:

BOARD MEMBERS

Bruce Luchansky, President
Joyce Smith, Vice President
Frankie Powell, Secretary
Arlene Fisher, Member

ASSISTANT ATTORNEY GENERAL

Alan Dunklow

STAFF

Armstead B. Crawley Jones, Sr., Election Director
Lisa Stanley, Election Supervisor

ON TELEPHONE

Abigail Goldman, Deputy Director

EXCUSED

Tamara Purnell, Member

The meeting was called to order at 4:13 p.m. by Mr. Luchansky, Board President. A declaration of quorum was present.

There are no additions to the agenda. The agenda is approved

The minutes of the July 18, 2019 board meeting were presented to the Board. A motion was made by Rev. Frankie Powell to approve the minutes. Mr. Bruce Luchansky seconded. Motion carried.

BYLAWS:

Mr. Luchansky proposed that the December 2015 Bylaws be set forth and adopted for the current Bylaws and current Board. He opened the subject up for discussion.

Ms. Fisher is concerned that the old language in the Bylaws does not cover items she has heard about in the news recently such as cybersecurity. Mr. Jones stated in response to Ms. Fishers concerns that cybersecurity is governed by the State Board of Elections. Ms. Fisher understands that but feels that there is a need and concern

for an adjustment to be made in the bylaws. Mr. Luchansky stated the bylaws are a guideline of how and what the Board is responsible to do.

Mr. Dunklow commented the 2019 sample bylaws are basically the same as the 2015 bylaws with a few minor changes.

Ms. Fisher made a motion to adopt the 2015 bylaws for the current board.

Ms. Joyce Smith seconded. Motion carried.

ELECTION DIRECTORS REPORT:

Relocation and consolidation of office and warehouse: Mr. Jones presented a draft to the Board of what will be needed to look for in a new location so that the Board can relocate and consolidate the two work locations. The presentation broke down exactly what is needed for the facility. It would need a warehouse, warehouse office, space for current office located downtown, training area, canvas area, conference room and in addition it will all need to be on one level and that old schools do not work for us since they are on multiple levels and would need extensive retro-fitting so it is not feasible to use and surplus schools. It would also have a training location which would be a cost savings to the board. The entire complex would need to be between 90,000 to 100,000 square feet. Ms. Fisher asked about the movement of this issue. Mr. Jones stated that Senator Mary Washington is looking into obtaining money for the BOE to obtain the new space. Ms. Fisher stated that it is very important to consider also transportation and parking when a site is picked. Mr. Jones assured Ms. Fisher that is part of the plan.

ASSISTANT ATTORNEY GENERAL'S REPORT:

Mr. Dunklow has no report at this time.

BOARD PRESIDENTS REMARKS:

Mr. Luchansky stated that he visited the Anne Arundel County Board of Elections and was very impressed with their facility and he believes that this is what we are looking for. He also suggested that the other Board members visit the site to see what they have. In addition, he did go out to the City warehouse at 301 N. Franklinton Road to tour the facility and suggest the Board to go out and get a tour also so they can see why there is a need to move. He can see how we can benefit from the same type of facility that Anne Arundel has.

According to the Bylaws section 4.2.A4 any Board member making a campaign contribution to candidates or issues on the ballot in an election for which the member will be serving on the local Board of Canvassers provided the member disclosed the contributions to the Board. He would like to disclose he made a \$100 contribution to Shannon Wright for Mayor.

OLD BUSINESS:

None

NEW BUSINESS:

Mr. Luchansky formally appointed the Director, Armstead Jones as the media point person as stated in the bylaws 2.2.A2.

He would also like the have the Board start each meeting with the Pledge of Allegiance. Mr. Luchansky made the motion to start each meeting with the Pledge of Allegiance. Seconded by Rev. Powell. All in favor. Motion passed.

Mr. Luchansky stated the State Board of Elections charges the Board with three responsibilities: to set goals, objectives and projects. Ms. Smith asked where in the Duties it states that. Mr. Luchansky directed her to look at the "Assignment of Local Board of Elections' Duties to Members of the Local Board, the Election Director and Staff" that was handed out at the first meeting and it is toward the bottom of the chart. He would like the Board to be part of identifying what is the plan and how can the Board assist in achieving the objectives of the Agency. As the Board it is necessary to be aware of what the BOE Director reports, in moving any plans forward and working together.

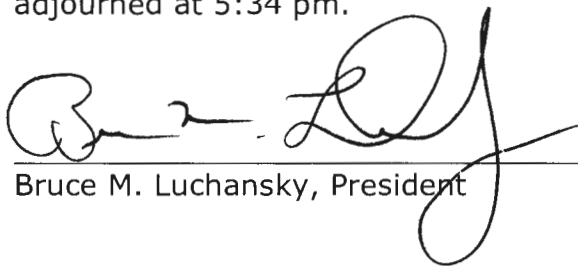
Ms. Fisher said the Board needs to market the need for a new building and that the BOE should understand and utilize the skills of the Board to maximize its ability to assist the BOE in achieving its plans and goals.

Mr. Luchansky says this is an existing goal to unify/clarify and put it on paper so that hopefully we can begin working on the goals and plans to have this done.

Mr. Luchansky directed everyone to the notice in the Board packet concerning the State Board of Election Biennial meeting. The Biennial Conference scheduled for Thursday, October 17th at the Crowne Plaza Hotel located at 173 Jennifer Road, Annapolis. Attendance is mandatory for board members, board counsel, election directors, and designated staff members unless excused by the State Administrator. If someone cannot attend the conference, submit a waiver request to Mary at maryc.wagner@maryland.gov. Ms. Goldman stated that all registration fees have been paid for at this time. More information to be forthcoming.

The next meeting will be September 19, 2019 at 4:00 pm.

Rev. Powell made a motion to adjourn, seconded by Ms. Fisher. The meeting adjourned at 5:34 pm.



Bruce M. Luchansky, President

9/19/19
Date

Rev. Frankie Powell, Secretary

Date