

BOARD MEETING
BALTIMORE CITY BOARD OF ELECTIONS
JUNE 13, 2019

The meeting of the Baltimore City Board of Elections was held at the Election Board Office, 417 E. Fayette Street, Room 129.

IN ATTENDANCE:

BOARD MEMBERS

Bruce Luchansky
Frankie Powell
Tamara Purnell
Joyce Smith
Arlene Fisher

Alan Dunklow, Current Board Attorney, Assistant Attorney General
Ann MacNeille, Past Board Attorney, Assistant Attorney General

STAFF

Armstead B. Crawley Jones, Sr., Election Director
Abigail Goldman, Deputy Director

The meeting to order at 4:06 p.m. A declaration of quorum was present.

Mr. Jones welcomed everyone to the first board meeting of the new board.

Election of Board Officers:

A short introduction was given by each board member.

President: A motion was made by Mr. Bruce Luchansky to nominate himself as the Board President. There were no other nominations. Motion carried. Mr. Luchansky is the Board President.

Vice President: A motion was made by Ms. Arlene Fisher and Ms. Joyce Smith to nominate themselves to be Vice President. A vote was called for. Ms. Fisher received 2 votes and Ms. Smith received 3 votes. Motion carried. Ms. Smith is the Vice President of the Board.

Secretary: Mr. Luchansky nominated Reverend Powell to stay on as the Secretary. Ms. Fisher nominated herself as a candidate for Secretary. A vote was called for. Rev. Powell received 4 votes and Ms. Fisher received 1. Reverend Powell is the Secretary.

Swearing in:

All Board member apart from Ms. Fisher have been sworn in by the Clerk of the Circuit Court. Ms. Fisher is going next week.

Ethics: All members have filed their ethics report. In addition, Mr. Luchansky volunteered to take the mandatory Open Meetings Act training.

The minutes of the April 18, 2019 were presented to the Board. Mr. Luchansky made a motion to accept the minutes as presented. Ms. Smith seconded it. Motion carried.

Election Directors Report:

MAEO Conference: The administrative team, Board and Attorney and some of the staff has just returned from the 5-day MAEO conference that was held in Ocean City, Maryland. It was a very interesting and informative conference. We had a table top exercise for employees who did not participate in the one we had a few months ago. This exercise in a condensed time line to get ready for an election with injects thrown in to keep you on your feet. In addition, we listened to a speaker in SDR (Same Day Registration) from Denver. Senator Mary Washington was one of our key note speakers on the opening day and stayed the entire time.

SBE bi-annual conference: On October 17, 2019 there will be a mandatory SBE bi-annual conference in Annapolis which all are Board Members, Attorney, Director and Deputy Director are to attend. It should be very informative since it will be geared toward the new board. More info will be given to the Board as we get it from SBE.

Election Calendar: The State Board of Elections is working on it and when it comes out Ms. Goldman will email it to everyone.

Overview of the Board of Elections: Mr. Jones is planning that over the next several meetings he will do an orientation of what is done in the office. He will have employees come in and speak to the Board about each department.

Election Day brief overview: Rev. Powell explained briefly how the Board goes out on election day and how hectic it is. Mr. Jones explained the Watch Center over in the Police Department and how the election issues are handled on election day.

Press Inquiries: A discussion ensued but previously Mr. Jones handled the press so that there would only be one message given out.

Early Voting and Polling Places: Approving Early Voting locations and Polling places relocations are part of the Boards duties. We will not be adding any more Early Voting locations this year. As it is our Early Voting locations are geographically close to each other. We have 296 precincts and after the 2020 census we hope to be able to consolidate some of the precincts to reduce their numbers.

Payroll: Mr. Jones gave the President and Board salaries and Ms. Goldman gave an overview of what to expect in the next few days to complete the paperwork with the Baltimore City Personnel department.

Warehouse: Mr. Lawrence Cager, our past board member and Mr. C. J. Jones developed a criteria for a new office and warehouse. It's been two years ago that

Mr. Jones met with one of the Deputy Mayors but with no outcome. He wanted us to go into an old school which will not work for us. We need to move the two locations together, so we can cross use the staff. Mr. Jones is working on it and a PowerPoint will be provide to the Board when its finished. We do have local officials that agree with the need for us to combine the locations and move.

Assistant Attorney General's Report:

Ms. MacNeille introduced the new attorney who will be taking over her duties. Mr. Alan Dunklow will be assuming the position. Mr. Dunklow gave an overview of the structure that the Board operates.

- The Maryland Constitution
- Election Law Article
- COMAR
- SBE issues documents (which are on the Online Library)

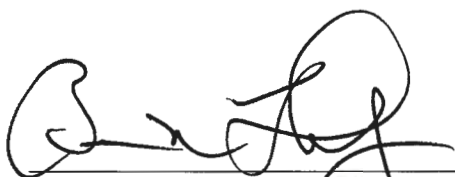
Board Presidents Remarks:

Bylaws: Mr. Luchansky looked at the open items still out there. One is the Bylaw's. It is the Board job to approve new bylaws for their term. Mr. Luchansky proposed that the Board review what was given them and to come to the next meeting with their suggestions. Ms. Smith made a motion to hold off on the adopting of the bylaws until the next meeting. Ms. Purnell seconded that. Motion carried.

Date and time of meetings: Rev. Powell made a motion to keep the current schedule for the Board meeting which would be the third Thursday of the month at 4:00 pm. Ms. Purnell seconded it. Motion carried.

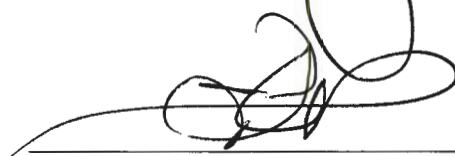
The next meeting will be July 18, 2019 at 4:00 pm.

Ms. Smith made a motion to adjourn, seconded by Ms. Purnell. The meeting adjourned at 5:30 pm.



Bruce M. Luchansky, President

7/18/19
Date



Rev. Frankie Powell, Secretary

7-18-19
Date